Creating Your Own E-mail account (Yahoo)

Step one: Open the internet explorer located at the bottom of the screen that looks like this:

Then type the address: http://www.yahoo.com

You should arrive to a screen that looks like this:

Step Two: A little below the yellow Web Search button is an area that says, “Free mail: Sign Up”. Click on the blue link that says, “Sign Up”.

Step Three: As you can see you need to enter in some personal information. Click on the white box next to “My Name” and type in your first name. Repeat this for the other box where you will type your last name. For the “Gender” part you will click on the little gray box with the black triangle in it. This will make a drop down that looks like this:

REMEMBER: If you are not comfortable using your real name you can always make one up.
Once you have filled out all of the personal information it will look similar to this:
Step Four: Scroll down to the “Select an ID and password” part.

In the box next to “Yahoo ID and Email”:
You will type what you want to be your e-mail name. This can be your first and last name or a nickname or anything else. Once you’ve typed it in the box click on the gray button that says, “Check ID”. 
If your e-mail name isn't already in use the screen will look like this:

If your name is already taken this screen will appear, don't panic.

Try typing some numbers after your name until your screen says your name was available. Or click on one of the suggestions they have made for you.
Step Five: Now you must create a secret word so that only you can access your e-mail account. It has to be at least six letters long and can include numbers and capitalized letters. The password strength means that your word is hard for someone to guess. The way you can increase the strength is by using a number or capital letter. A combination of these two things in your password creates the maximum strength.

Example:

<table>
<thead>
<tr>
<th>Password</th>
<th>Strength</th>
</tr>
</thead>
<tbody>
<tr>
<td>librariesrock</td>
<td>weak</td>
</tr>
<tr>
<td>LibrariesRock</td>
<td>medium</td>
</tr>
<tr>
<td>LibrariesRockx10</td>
<td>strong</td>
</tr>
</tbody>
</table>

***REMEMBER: Passwords are case sensitive, meaning if you use a capital letter in your password then you must always remember to capitalize the letter when entering your password.
Step Six: Now we have to make a secret question and answer. This in case you forget your password, then yahoo will be able to know it’s you and give it to you. Don’t worry if you don’t have another e-mail address; just leave the “Alternate Email” box blank. Select one of the questions and type in an answer that only you’ll know and remember.

Your screen should now look something like this:
Scroll down a little further and your screen should look something like this:

Step Seven: Now type the letters and numbers shown in the picture into the box to the right of it. Make sure you type the letters exactly the same as the picture –ie, upper case for upper case and lower case for lower case.
Step Eight: Once you have typed in the box, click the white square next to the “Do you agree?” A check mark should appear in the box.

Now click on the yellow “Create My Account” button.
Click on the yellow continue button to access your e-mail account. If some ad pages come up before you get to your e-mail account just click the no thanks link which is usually in blue.
Finally you’ll reach your e-mail account which will look much like this:

Congratulations you have successfully created your own e-mail account!!