Guide to Maps at the
Texas/Dallas History & Archives Division
Dallas Public Library
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1. General Use Guidelines

The Map Collection of the Texas/Dallas History & Archives Division contains over 7,000 maps, atlases, and related cartographic materials covering nineteenth-century Mexico and Texas from approximately 1800 to the present, as well as Dallas from 1846 to the present. Types of maps include original as well as reproduction maps, roads maps, thematic maps, and older topographic maps (current topographic maps may be found on the sixth floor).

Maps are only used on the seventh floor at the public area desks.

Generally three maps will be brought out at any one time for a given request, due to the length of time it takes to retrieve a map. If more than three maps are needed, after the first three have been examined the librarian on duty will retrieve the next set.

Maps are large and sometimes fragile objects. They should be laid flat on a table and treated gently.

Due to their fragility, in-house photocopying of the maps is prohibited. Many of the maps in the collection, however, have Mylar copies (see Sections 8 and 9), and copies of these maps can be obtained for a fee. The process takes one to three working days. Please see the librarian for further details.

2. The Map Collection Indexes

There are three indexes to the maps in the map collection. These printed indexes are available at the reference desk.

- The place order index provides a list of all maps in alphabetic order by geographic area of coverage. Typically, the geographic area entered will be a city or county name, but some names that have regional boundaries such as the Peters Colony of Texas are found, as well as some specific urban neighborhoods or subdivisions.
- The subject order index provides a list of all maps in alphabetic order by subject. Maps for which more than one subject entries have been assigned will be listed under multiple headings. Subject entries may be multi-faceted, with general terms preceding more specific terms such as “Roads--Galveston” or “Zoning Maps--Dallas.”
- The title order index provides an alphabetical list of all maps by title.

When requesting a map, please specify the map number and its location. Please note that if a map is flagged with “Use Mylar Copy!” in the upper left corner of the record, the Mylar copy of the map must be used for general research.
3. Information About the Map Collection Indexes

The following diagram illustrates the appearance of an entry in the place order index (this is a fictional entry). The various parts of this index are described below.

Dallas

<table>
<thead>
<tr>
<th>Official Map of Dallas, Texas (1875)</th>
<th>Use Mylar Copy!</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dallas</td>
<td></td>
</tr>
<tr>
<td>Map 48 (map case 2, drawer 2)</td>
<td>Subjects: Roads--Dallas; Railroads--Dallas</td>
</tr>
<tr>
<td>Inset: Dallas downtown map.</td>
<td>Verso: Insets: Map of Dallas and vicinity. Includes miscellaneous photos and facts. Cover title: “This is Dallas.”</td>
</tr>
</tbody>
</table>

Group Heading

The place order and subject order indexes will have a gray bar with the main headings provided in bold text. For the place order index, the geographic area of coverage will appear in this heading level. For the subject order index, the subject entry will appear in this heading level. The title order index has no group heading since it is a simple alphabetic list of all maps.

Title

The title of each map appears under the group heading in chronologic order, and there under in alphabetic order. The title is in bold and flush left, and the date depicted by the map appears in parenthesis after the title. Note that the date is not necessarily the date of publication. In general, a map that covers a range of time (such as the post offices in a city from 1850 to 1875) will be given a date of 1850 to reflect the earliest period of coverage.

Map Number

The map number appears below the title, indented slightly. General historic maps have no letter prefix, but many maps in the collection have a prefix designating the type of map. Definitions of these prefixes are provided in Appendix A. **Please provide the map number to the staff when requesting a map.**

Following the accession number in parentheses is the location of the map, for staff use. The location generally provides case and drawer numbers. Some maps have no case and drawer number because they are stored in special locations. **Please provide the location to the staff when requesting a map.**

Subjects

Subjects associated with the map are listed to the right of the map number. One or more subjects may be associated with each map.
Notes

Many maps have general notes in the record relating miscellaneous information about the content of the map, its coverage, or other information that may be useful to researchers. This information appears immediately above the thin line indicating the end of the map record. If there are no notes for a map record, the end-of-record line will appear immediately below the map number and subjects list.

Use Mylar Copy!

If a Mylar copy of the map has been made, a note to use the Mylar copy appears in the upper right of the record. The Mylar copy will need to be used for maps that have them.

4. Related Resources

Atlases and Tax Assessment Information (Seventh Floor)

The Texas/Dallas History & Archives division owns many atlases and sets of tax information records that are not cataloged in the Map Collection database or listed in the Map Collection indexes. See Appendix D for a description of these resources.

Maps in the Government Information Center (Sixth Floor)

The library’s overall Map Collection is located on the 6th floor of the Central Library In the Government Information Center. This collection includes:

- Over 20,000 maps, gazetteers, geographic and thematic atlases.
- Current topographic maps for the entire U. S. and Mexico (Texas/Dallas in contrast receives older and outdated Texas maps from the sixth floor).
- Maps dealing with oil and gas, coal, geological formations, national parks and recreation areas.
- Current voter precincts, justice of peace and city council districts, etc. Also large hanging maps of Dallas and Tarrant counties (in the Urban Information section).

Maps in the Nancy and Jake L. Hamon Oil and Gas Resource Center (Fifth Floor)

There is a small collection of maps and atlases related to the energy industry on the fifth floor of the library. These maps focus on resources in Texas, but also broadly cover North America.

Map-Related Books in the Texas/Dallas History & Archives Collections

All books in the Texas/Dallas History & Archives collections are reference use only and must be retrieved by library staff stacks unless otherwise noted at the end of the call number.

- Contains maps and tables on physical, cultural, historical, demographic, and statistical topics.


- Detailed maps and information on Texas natural gas reservoirs.


- Color maps showing civil war battlefields. Volume is in poor condition with missing pages.
  


- Black and white historical and thematic maps of the American West, with detailed explanations on the page facing each map.


- Delineates the history of mapmaking in Texas to 1867, with black and white map reproductions.


- Annotated list of maps of the Bureau of Indian Affairs, arranged by bureau division and then by state.
- Includes an index that may be used to locate individual tribes.


- Describes federal map holdings concerning national resources for the entire country.
- Arranged by central office records and regional office records, and includes maps of Texas.


- Arranged by state; only includes one Texas map.


- Describes approximately 8,000 maps, charts, and plans pertaining to the Civil War, including sections on Texas.
- See also the **1986 edition** on the eighth floor Genealogy Division: R016.91173 G946 1986.
  ❖ Two-color maps showing lakes, highways, rivers, and other features.
  ❖ Covers all Texas counties.
  ❖ For the most current edition published under the Texas Department of Transportation, see the map collection in the Government Information Center.

  ❖ An edition of a world atlas that devotes its first half to textual information about Texas.

  ❖ Describes 52 maps that formed an exhibit at the Amon Carter Museum.

  ❖ Traces the history of mapmaking in the southeastern United States and gives an annotated checklist, with black and white reproductions, of printed and manuscript maps for that area.
  ❖ Only tangentially related to Texas.

  ❖ Describes 2,065 maps in the Texas State Archives.
  ❖ Entries are arranged in chronological order with annotations.

  ❖ A subsection of maps from the Atlas of Texas dealing with demographics, religion, explorations, ethnic groups, railroads, and other cultural and historical factors.

  ❖ Essays published for the Map and Geography Round Table sessions of the American Library Association, tracing the history of the mapping of the West.
  ❖ Includes black and white map reproductions.

  ❖ A checklist for the entire U. S. series of Sanborn maps and atlases.
  ❖ Provides a valuable historical record of urban growth in the United States over more than a century.

  ❖ Facsimile maps in color depicting, by area of Texas, the settlement of Texas counties.

  ❖ Dictionary of place names for Texas at the turn of the century, with statistical information of that time.

- Although in the form of a datebook, gives full color reproductions of 25 historic Texas maps.


- Maps and text describing all facets of Texas, including physical, demographic, cultural, linguistic, agricultural, and political.


- List of 300 maps covering the U. S. Color map shows major explorations from 1501 to 1844.


- Shows Texas lakes, routes to lakes, and information about hunting, fishing, and other outdoor sports.


- Records of 1,449 U. S. county land ownership maps, arranged alphabetically by county or area within each state.


- History of the mapping of the Southwest, from Spanish and French colonization through the nineteenth century, illustrated by numerous map reproductions, some in color.


- Summarizes the growth of the geographical knowledge of Texas over a period of four centuries; includes black and white and color reproductions.


- Unbound reproductions of twenty-two maps of Texas and the Southwest covering the period 1513–1930.


- A history of mapmaking in Texas and the Southwest, with detailed annotations on the 22 maps in Contours of Discovery.


- Discusses the growth and nature of the “empire” of Texas from its beginnings to the present; illustrated with black and white thematic maps.

- Ninety-two map reproductions (representing 5,000 railroad maps in the Library of Congress), mostly black and white, illustrating the history of North America’s first 100 years of railroad mapping.


- Includes descriptions of maps of Texas, colony and district maps, town and city maps, maps of Texas and Pacific Railway Company lands, and other miscellaneous maps held in the General Land Office.
- Many General Land Office maps have been digitized and are available at http://www.glo.state.tx.us/archives/mapscol.html


- Maps developed to comply with 1972 federal water pollution requirements, using Army Mapping Service 1:250,000 scale topographic maps.


- Historical and thematic maps of Texas to 1960.


- Color maps and tables showing physical, agricultural, industrial, and demographic information.


- Contains large color maps and a detailed index for each state, as well as marketing, demographic, and other business data.
- Texas/ Dallas owns most editions back to 1948. The 1948 edition is in the oversize flat area.


- Contains facsimile reproductions of maps and indexes from the original 1876 edition.


- Describes 558 maps held by the library, focusing on Galveston, the Gulf of Mexico, the Caribbean Sea, and adjacent coasts.


- Twenty-six 8 1/2" x 11" historical and thematic black and white maps, arranged for ease of photocopying; part of a larger set for the entire country. See also R912.73 F142 S in the Map Collection in the Government Information Center.

- Black and white historical and current maps arranged in chronological order, with a detailed explanation for each map on the facing page.


- Alphabetical list of Texas place names with explanations of their origins.


- Shows mileage between any two points in Texas by routes wholly within the state.


- Detailed color highway maps showing distances between points, with the state divided into seventy-eight rectangular map sections.


- Historical gazetteer giving detailed information on events, places, and people in Texas, also serving as a source of reference data of frequent interest.


- A history of early surveying in Texas, including accounts of pioneer surveyors as well as biographies of early surveyors.


- A general study of the history of cartography, utilizing black and white map reproductions.


- Detailed delineations of the boundaries of the United States and each state.


- A history of the mapping of the West, accompanied by numerous black and white map reproductions.
## Appendix A—Accession Number Prefixes

### Accession Number Prefixes (Series Designations) and Their Definitions

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Designation</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>General Historic</td>
<td>Most of these maps are encapsulated. They are located in map cases 2 and 3.</td>
</tr>
<tr>
<td>C</td>
<td>County Land Grants</td>
<td>Located in map case 4.</td>
</tr>
<tr>
<td>G</td>
<td>Topographic</td>
<td>These are maps that have been removed from the current maps collection on the sixth floor, which maintains a collection of current topographic sheets. Map cases 3 and 4.</td>
</tr>
<tr>
<td>H</td>
<td>General Highway</td>
<td>These are Texas Highway Department county maps. Map cases 4 and 5.</td>
</tr>
<tr>
<td>HM</td>
<td>Medium Highway</td>
<td>These are general highway maps printed in medium-size formats.</td>
</tr>
<tr>
<td>L</td>
<td>Large Historical</td>
<td>These are the large sheets. They are difficult to work with. Map case 10.</td>
</tr>
<tr>
<td>LF</td>
<td>Large Folded</td>
<td>Map case 10.</td>
</tr>
<tr>
<td>M</td>
<td>Medium Historical</td>
<td>Map case 9.</td>
</tr>
<tr>
<td>MC</td>
<td>Mylar Copy</td>
<td>These are Mylar sheets that are copies of maps from other sources (not owned by the Dallas Public Library). If an original is acquired, the MC record should be deleted, and the record for the original should indicate that a Mylar copy is available.</td>
</tr>
<tr>
<td>P</td>
<td>Rare and Fragile</td>
<td>These are maps segregated because they are either particularly rare or fragile. Map case 4.</td>
</tr>
<tr>
<td>R</td>
<td>Rolled</td>
<td>These maps are generally very large, and are rolled, most stored in tubes. Many are vinyl coated cloth.</td>
</tr>
<tr>
<td>T</td>
<td>Texas City</td>
<td>These are folded maps stored in vertical files (map case 7). Most are standard street maps.</td>
</tr>
<tr>
<td>TP</td>
<td>T&amp;P Ownership</td>
<td>These are Texas &amp; Pacific Railway Company maps showing land ownership. Map case 9. See also archives collection MA79-3.</td>
</tr>
<tr>
<td>V</td>
<td>Vertical File</td>
<td>These are folded maps stored in vertical files (map cases 7 and 8). Most are standard street maps covering cities, counties, and the state.</td>
</tr>
<tr>
<td>Z</td>
<td>Other Maps</td>
<td>These are bound materials, atlases, items in the library catalog, and miscellaneous items.</td>
</tr>
</tbody>
</table>
Appendix B—Ordering Map Copies

Maps may be copied for a cost based on the square footage. For the cost per square foot, see the Map Ordering Form (Appendix F).

For maps that have been reproduced on Mylar, each map’s square footage and total price is shown on the list attached to the order form and in the database. In general, only maps reproduced on Mylar are available for photocopying. Due to their fragile nature, most maps that have not been reproduced on Mylar are NOT available for copying. Some paper maps may be sturdy enough to be copied. Suitability for copying should be determined by the map librarian. Any map that can be copied may also be scanned and burned to CD. For costs, please see the Map Ordering Form (Appendix F).

Turnaround time is generally one to three working days. Under no circumstances can a patron take a map out to another business for copying. In some cases a patron may be able to photograph a given map (print or slide film) if it is not copyrighted. No map will be removed from its encapsulation for copying or for any other purpose.

To order maps, first the patron selects map or maps to be ordered, and the cost is calculated. Please note the minimum cost and any postage, mail delivery, and other charges. The patron must pay for the order before it is called in. The staff member taking the order should give the patron a receipt for proof of purchase.

Fill out the Map Order Form (obtain from pouch in the map manual). If the patron wants a copy of the completed form, make them a copy at the copy machine. Give the form, attached to the desired Mylar map(s), to the map librarian for further processing.

Prepare the order form for the vendor who is providing copy services. Be sure to include the current library requisition number and the library organization number (5340) on the order form. Place the Mylar map or maps in the flat archival box, then place the box with the vendor’s form attached to the front by the service desk for pickup. All the materials, both Mylar maps and paper copies, should be returned to us.

Upon delivery by the vendor, call the patron for pickup or mail the copies. Be sure to separate the Mylar maps and return them to map case 1.

Have the department manager sign and date the vendor’s invoice, then forward the invoice to the Dallas Public Library Business Office for payment. Note the amount of the payment on the encumbrance form.
Appendix C—Frequently Used Subject Headings, Notes, and Abbreviations

**Subject Headings**

All in this list are Library of Congress Subject Headings (as of September 2007) except those marked with an asterisk (*).

- Aerial Photographs
- Aeronautical Charts
- Air Lines
- Airports
- Agriculture Maps
- Atlases
- Bird’s Eye Views *
- Blacks
- Buildings
- Bus Lines
- Business and Industry *
- Cattle Trails
- Cemeteries
- Census Districts
- Census Maps *
- Cities and Towns
- City Council Districts *
- City Planning
- Civil War
- Coasts
- Counties
- Demography
- Elections
- Emigration and Immigration
- Energy Resources *
- Ethnic Groups
- Exhibitions
- Explorations *
- Fire Departments
- Flood Control
- Floods
- Forts *
- Gas, Natural Reserves
- Geology Maps
- Ghost Towns
- Globes
- Hispanics *
- Historic Sites
- Housing
- Index Maps
- Indian Trails
- Indians
- Lakes
- Land Grants
- Land Subdivision
- Land Use
- Libraries
- Local Transit
- Maps, Comparative
- Maps, Historical *
- Maps, Manuscript
- Maps, Military
- Maps, Physical
- Maps, Statistical
- Maps, Tourist
- Mine Maps
- Minerals Maps *
- Missions
- Navigation Maps
- Oil Fields
- Outline Maps
- Parks
- Plat Books
- Political Divisions *
- Postal Service
- Public Utilities
- Railroads
- Real Property Maps
- Rivers
- Roads
- School Districts
- Schools
- Soils Maps
- Stadiums
- Stagecoach Routes *
- Surveys
- Texas Boundaries
- Texas Centennial
- Topographic Maps
- Traffic Surveys
- Trails
- Transportation
- Treasure Maps *
- Universities and Colleges
- Voting
- Wagon Roads *
- Water Supply
- Zoning Maps

**Subdivisions:**

- Texas
- Dallas (or other cities; not “Texas Dallas”)
- Dallas County (or other counties)
- Dallas/Fort Worth (or other regions)
Frequently Used Terms and Abbreviations

ENCAPSULATED WITH: indicates named map is encapsulated with other maps

INCLUDES: indicates lists of useful indexes or other information on the map

INSET(S): indicates smaller inset maps showing with the main map

MOT: Maps of Texas, by James M. Day, R016.912764 D274M (CTX desk)

OBVERSE: indicates any items included on the back of the map

OVERSIZE: indicates the location is the oversize section

OVERSIZE FLAT: indicates the location is the oversize flat section

POOR CONDITION: indicates the map is not stable enough to be made available in general

PUBLISHED: indicates the date the map was created if it differs from the year of coverage

REPRINT: indicates the date of a new printing

REPRODUCTION: indicates the date of other forms of reproduction

SEE ALSO: refers to related maps or materials

TEXT IN: notes the language used on the map if other than English

Wheat: Mapping the Transmississippi West, by Carl L. Wheat, R912.78 W556M
Appendix D—Atlases

Chronological Index of Atlases

Index location references generally follow the format [range]/[row]/[shelf]. The You may use that reference to find the more detailed description for the atlas (which follows this index). Microfilm location references follow the format Reel [reel number]. Atlases that are revised are listed under the revised date or original and revised dates, as appropriate to the content of the atlas. In some cases earlier versions may also be available online, and that availability is noted. Atlases that cover a range of years are listed under each year covered. The notation (use microfilm) indicates the microfilmed version of the atlas should be used. If the notation includes a number such as (use microfilm, 10), this indicates reel 10 of the appropriate microfilm set should be used. The notation (microfilm) indicates the item is only available as microfilm. The notation (online) indicates a digital version of the atlas is also available.

<table>
<thead>
<tr>
<th>General Reference</th>
<th>range/row/shelf or reel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guide to real estate and plat atlases.</td>
<td>1/4/1</td>
</tr>
</tbody>
</table>

**1800s–1986**

Various Texas cities. Sanborn Map Company (microfilm, online). multiple reels

**1885**

Sanborn Insurance Maps of Dallas, Texas (microfilm, online). Reel 9

**1886**

Rand McNally & Co.’s Indexed Atlas of the World, Historical and Descriptive. 1/1/1

**1888**

Sanborn Insurance Maps of Dallas, Texas (microfilm, online). Reel 9

**1892**

Sanborn Insurance Maps of Dallas, Texas (microfilm, online). Reel 9

**1899**

Sanborn Insurance Maps of Dallas, Texas (microfilm, online). Reel 9

**1905**

Sanborn Insurance Maps of Dallas, Texas. Vols. 1 and 2 (microfilm, online). Reel 10

**1911**

Plat Maps, Downtown Dallas, vol. I. City of Dallas, 1911, revised to 1946. 1/5/5

Plat Maps, Downtown Dallas, vol. II, Ownership. City of Dallas, 1911, revised to 1946. 1/5/5
<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1913</td>
<td>Surratt Plat Books, vols. 1–10 (vol. 8 missing).</td>
</tr>
<tr>
<td>1931</td>
<td>Sanborn Insurance Maps of Dallas, Texas. Vol. 6, 1927, revised to 1931 (use microfilm, 1).</td>
</tr>
<tr>
<td>1937</td>
<td>Bracey’s Block Maps, City of Dallas and Vicinity (use microfilm).</td>
</tr>
<tr>
<td>1942</td>
<td>Bracey’s Block Maps, City of Dallas and Vicinity (use microfilm).</td>
</tr>
</tbody>
</table>
Texas/Dallas Map Manual

1950
Sanborn Insurance Maps of Dallas, Texas. Vol. 1, 1921, revised to 1950 (microfilm, online) ........................................ Reel 11
Sanborn Insurance Maps of Dallas, Texas. Vol. 2, 1921, revised to 1950 (use microfilm, 11; online) ......................... 3/2/3
Sanborn Insurance Maps of Dallas, Texas. Vol. 3, 1922, revised to 1950 (use microfilm, 11; online) ......................... 3/2/4
Sanborn Insurance Maps of Dallas, Texas. Vol. 4, 1922, revised to 1950 (online) .................................................. website
Sanborn Insurance Maps of Dallas, Texas. Vol. 5, 1922, revised to 1950 (use microfilm, 11; online) ......................... 3/2/5
Sanborn Insurance Maps of Dallas, Texas. Vol. 5a, 1922, revised to 1950 (use microfilm, 11; online) ......................... 3/2/5
Sanborn Insurance Maps of Dallas, Texas. Vol. 6, 1927, revised to 1950 (use microfilm, 11; online) ......................... 3/2/4

1951
Sanborn Insurance Maps of Dallas, Texas. Vol. 4, 1922, revised to 1951 (online) .................................................. website
Sanborn Insurance Maps of Dallas, Texas. Vol. 7, 1927, revised to 1951 (use microfilm, 11; online) ......................... 3/2/6
Sanborn Maps, Dallas, Texas, Vol. 8. (At end of vol. 5, partial?), ca. 1951 (microfilm) ..................................................... Reel 11
Nirenstein’s Real Estate Atlas of the Solid South. Vol. II ................................................................. 1/1/3

1952
General Index, Sanborn Maps, Dallas, Texas. Sanborn Map Company ................................................................. 4/1/1
Sanborn Maps, Dallas, Texas, Vol. 1, 1921, republished 1952 (use microfilm, 44; online) ........................................ 4/5/1
Sanborn Maps, Dallas, Texas, Vol. 1a, 1921, republished 1952 (use microfilm, 44; online) ........................................ 4/5/1
Sanborn Maps, Dallas, Texas, Vol. 2, 1921, republished 1952 (use microfilm, 44; online) ........................................ 4/4/1
Sanborn Maps, Dallas, Texas, Vol. 3, 1922, republished 1952 (use microfilm, 44; online) ........................................ 4/4/1
Sanborn Maps, Dallas, Texas, Vol. 4 (use microfilm, 44) ....................................................................................... 4/3/1
Sanborn Maps, Dallas, Texas, Vol. 5, 1922, republished 1952 (use microfilm, 44; online) ........................................ 4/3/1
Sanborn Maps, Dallas, Texas, Vol. 5a, 1922, republished 1952 (use microfilm, 44; online) ........................................ 4/3/1
Sanborn Maps, Dallas, Texas, Vol. 6, 1927, republished 1952 (use microfilm, 44; online) ........................................ 4/2/1
Sanborn Maps, Dallas, Texas, Vol. 7, 1927, republished 1952 (use microfilm, 44; online) ........................................ 4/2/1
Sanborn Maps, Dallas, Texas, Vol. 8 (at end of vol. 5, partial?) (microfilm) ........................................................... Reel 44
Sanborn Maps, Dallas, Texas, Vol. 9, 1927, republished 1952 (use microfilm, 44; online) ........................................ 4/1/1

1954
Bracey’s Block Maps of the City of Dallas (use microfilm) ...................................................................................... 1/5/2
Rand McNally Commercial Atlas & Marketing Guide ......................................................................................... 1/1/2

1958
Bracey’s Block Maps of the City of Dallas (use microfilm) ...................................................................................... 1/5/2

1963
Rand McNally Commercial Atlas & Marketing Guide ......................................................................................... 1/1/2

1964
Bracey’s Plat Book of the City of Dallas (use microfilm) ...................................................................................... 1/5/2
Dallas Property Owners. Carson Map Company ................................................................................................. 1/2/3
Platbook of the City of Dallas. Carson Map Company ........................................................................................ 1/2/2
Revision Sub-division and Addition Alphabetical Index. Carson Map Company .................................................. 1/2/2

1965
City of Dallas Zoning Maps, 1965, (revised 1971) ............................................................................................... 1/4/1
Dallas Property Owners. Vol. 1. Carson Map Company ........................................................................................ 1/2/4
1965 (continued)  

<table>
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<th>Year</th>
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<tr>
<td>1966</td>
<td>Aerial Platbook of the County of Dallas. Carson Map Company.</td>
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1967

<table>
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<tr>
<th>Year</th>
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<tr>
<td></td>
<td>Dallas Property Owners. Vol. 1. Carson Map Company.</td>
</tr>
</tbody>
</table>

1968

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dallas Property Owners. Carson Map Company.</td>
</tr>
</tbody>
</table>

1969

<table>
<thead>
<tr>
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1970

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<td>Texas County Highway Maps.</td>
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1971

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<td>Aerial Platbook of the County of Dallas. Carson Map Company.</td>
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<td>City of Dallas Zoning Maps, 1965 (revised 1971).</td>
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<td></td>
<td>[Dallas Plat Maps]. Vol. 1: Half of the City of Dallas and University Park, Highland Park, and Richardson, TX. Carson Map Company</td>
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1972

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<td>Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 1. Real Estate Data, Inc.</td>
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<td></td>
<td>Real Estate Atlas of Dallas County, Texas: Subdivision Block Map Vol. 1, City of Dallas, Atlas Pages 1 Thru 1999. Real Estate Data, Inc.</td>
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19
1973

Dallas County, Texas Aerial Platbook. Carson Map Company. .......................................................... 1/3/4
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. Real Estate Data, Inc. .......................................................... 1/3/5
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, County. Real Estate Data, Inc. .......................................................... 1/3/5
Real Estate Atlas of Dallas County, Texas: County Abstract Map Vol. 1. Real Estate Data, Inc. .......................................................... 3/3/3
Real Estate Atlas of Dallas County, Texas: County Abstract Map Vol. 2. Real Estate Data, Inc. .......................................................... 3/3/3
Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 1. Real Estate Data, Inc. .......................................................... 3/3/3
Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 2. Real Estate Data, Inc. .......................................................... 3/3/3
Real Estate Atlas of Dallas County, Texas: Subdivision Block Map Revision Volume. Real Estate Data, Inc. .......................................................... 3/3/3
Real Estate Atlas of Denton County, Texas: Abstract and Town Map Volume. Real Estate Data, Inc. .......................................................... 3/5/6
Real Estate Atlas of Denton County, Texas: Recorded Plat Volume, Atlas Pages 1 thru 313. Real Estate Data, Inc. .......................................................... 3/5/6

1974

Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 1. Real Estate Data, Inc. .......................................................... 3/3/3

1975

Official Street Index Book of Dallas County. Hearne Brothers [1975?]. .......................................................... 1/5/3
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. Real Estate Data, Inc. .......................................................... 1/4/2
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, County. Real Estate Data, Inc. .......................................................... 1/4/2
Real Estate Atlas of Dallas County, Texas: Alphabetical Index Volume, City of Dallas. Real Estate Data, Inc. .......................................................... 3/3/4
Real Estate Atlas of Dallas County, Texas: County Abstract Map Vol. 1. Real Estate Data, Inc. .......................................................... 3/3/4
Real Estate Atlas of Dallas County, Texas: County Abstract Map Vol. 2. Real Estate Data, Inc. .......................................................... 3/3/4
Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 1. Real Estate Data, Inc. .......................................................... 3/3/4
Real Estate Atlas of Dallas County, Texas: County Subdivision Map Vol. 2. Real Estate Data, Inc. .......................................................... 3/3/4

1978

Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. Real Estate Data, Inc. .......................................................... 1/4/3
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, County. Real Estate Data, Inc. .......................................................... 1/4/3
Real Estate Atlas of Dallas County, Texas: Alphabetical Index Volume, City of Dallas. Real Estate Data, Inc. .......................................................... 3/3/5
Real Estate Atlas of Dallas County, Texas: County Abstract Map Volume 1, Abstract Numbers 1 Thru 825. Real Estate Data, Inc. .......................................................... 3/3/5
Real Estate Atlas of Dallas County, Texas: County Subdivision Map Volume 1. Real Estate Data, Inc. .......................................................... 3/3/5

20
1978 (continued)


1979

Dallas. Landis Aerial Photos .......................................................... 1/4/4
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. Real Estate Data, Inc. .......... 1/4/4
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, County. Real Estate Data, Inc. .......... 1/4/4

1980

Dallas. Landis Aerial Photos .......................................................... 1/4/6
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, Region 1. Real Estate Data, Inc. .......... 1/4/5
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, Region 2. Real Estate Data, Inc. .......... 1/4/5
Real Estate Atlas of Dallas County, Texas: Block Map Volume, City of Dallas, Region 1. Real Estate Data, Inc. .......... 3/4/3
Real Estate Atlas of Dallas County, Texas: Block Map Volume, City of Dallas, Region 2. Real Estate Data, Inc. .......... 3/4/3
[Region 1, 1980, Dallas County.] Real Estate Data, Inc. .......... 1/4/5

1981

1981 (continued)


Real Estate Atlas of Dallas County, Texas: Alphabetical Index Volume. Real Estate Data, Inc. …………………. 3/4/6
Real Estate Atlas of Dallas County, Texas: Geographical Ownership Volume, Region 1. Real Estate Data, Inc. …… 3/4/6
Real Estate Atlas of Dallas County, Texas: Geographical Ownership Volume, Region 2. Real Estate Data, Inc. …… 3/4/6
Real Estate Atlas of Dallas County, Texas: Subdivision Map Volume, Region 1, Part 2. Real Estate Data, Inc. ….. 3/4/5
Real Estate Atlas of Dallas County, Texas: Subdivision Map Volume, Region 2. Real Estate Data, Inc. ……………… 3/4/5

1982

Dallas. Landis Aerial Photos. ……………………………………………………………………………………….. 1/4/6

[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche. ………………………………………… 3/5/4
Real Estate Atlas of Dallas County, Texas: Abstract Map Volume, Region 1. Real Estate Data, Inc. …………………. 3/4/6

1983

[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche (12th ed.). ……………………………. 3/5/4
[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche (13th ed.). ……………………………. 3/5/4
Real Estate Atlas of Dallas County, Texas: Abstract Map Volume 1. Real Estate Data, Inc. ………………………. 3/5/2
Real Estate Atlas of Dallas County, Texas: Abstract Map Volume 2. Real Estate Data, Inc. ………………………. 3/5/2

1984

Dallas. Landis Aerial Photos. ……………………………………………………………………………………….. 1/4/6


1985

[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche (14th ed.). …………………………… 3/2/1
[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche (15th ed.). …………………………… 3/3/1
Real Estate Atlas of Dallas County, Texas: Abstract Map Volume 1. Real Estate Data, Inc. …………………… 3/5/3
Real Estate Atlas of Dallas County, Texas: Zoning Map Volume, City of Dallas. Real Estate Data, Inc. ………… 3/5/3

1986

[Dallas County Real Estate Information.] Real Estate Data, Inc., 1986. Microfiche. One box. …………………….. 3/3/1

22
<table>
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<tr>
<th>Year</th>
<th>Range/Row/Shelf or Reel</th>
<th>Description</th>
<th>Notes</th>
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<td>Real Estate Atlas of Dallas County, Texas: Zoning Map Volume, City of Dallas. Real Estate Data, Inc.</td>
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1987

Index Book of Dallas Texas. Champion Map Corporation. | 1/5/3 |
Rand McNally Commercial Atlas & Marketing Guide. | 1/1/2 |

1988

Dallas. Landis Aerial Photos. | 1/4/6 |

1989

[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche. | 3/3/1 |

1990

Real Estate Atlas of Dallas County, Texas, Zoning Map Volume, City of Dallas. Real Estate Data, Inc., 1990 | 3/3/1 |

1991

[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche. | 3/4/1 |
Realty Atlas: Dallas County, Texas: Zoning Map Volume, City of Dallas. Real Estate Data, Inc. | 3/4/1 |

1993

Texas TGV Corporation. High Speed Rail Project: Corridor Alignment. | 1/1/4 |

1995

Dallas. Landiscor Aerial Information. | 1/5/3 |
[Dallas County Real Estate Information.] Real Estate Data, Inc. Microfiche. | 3/5/1 |
Documaster: Real Estate Data, Inc. Microfiche. | 3/4/1 |

1997

Dallas. Vol. I. Landiscor Aerial Information. | 1/5/3 |
**Shelf Description**

The following is a list of the atlases that the Texas/Dallas History & Archives Division owns, listed by location. Any of these that are available on microfilm should be used in that format instead of the paper format. The following provides a shelf list of atlases, followed by an index of atlases by year.

### Range 1

#### Row 1

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>◆ Item is in very poor condition</td>
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<tr>
<td></td>
<td>◆ Contains tract maps, aerial views, and photographs of the entire downtown retail shopping districts for Amarillo, Austin, Beaumont, Dallas, El Paso, Fort Worth, Galveston, Houston, San Antonio, Waco, and Wichita Falls.</td>
</tr>
<tr>
<td></td>
<td>◆ Part of the Environmental Impact Statement for a proposed rail running from DFW Airport to Fort Worth/Dallas/Austin/San Antonio/Houston, the “Texas Supertrain.”</td>
</tr>
<tr>
<td>Shelf 5</td>
<td>Texas County Highway Maps. 1970.</td>
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<tr>
<td></td>
<td>◆ Duplicates the “H” map series.</td>
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<tr>
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#### Row 2

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<tr>
<td></td>
<td>Plattebook of the City of Dallas. Carson Map Company, 1964</td>
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<tr>
<td></td>
<td>◆ Duplicate of above, in 2 volumes.</td>
</tr>
<tr>
<td></td>
<td>◆ Includes some maps.</td>
</tr>
<tr>
<td></td>
<td>◆ Arranged in block number order, blocks 5928 through 8569.</td>
</tr>
<tr>
<td></td>
<td>◆ Provides owners only, no maps.</td>
</tr>
<tr>
<td></td>
<td>◆ Includes Cockrell Hills, Fruitdale, Highland Park, and University Park.</td>
</tr>
<tr>
<td></td>
<td>◆ Arranged in block number order, blocks 1 through 8615.</td>
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<td>◆ Provides owners only, no maps.</td>
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<td>◆ Includes Cockrell Hills, Fruitdale, Highland Park, and University Park.</td>
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</table>
Range 1, Row 2 (continued)

Shelf 5  
- Includes geographic index and alphabetical abstract index.  
- Excludes the cities of Dallas, University Park, Highland Park, and Cockrell Hill.

- Duplicate of above except no indexes.

- Partial duplicate of above.

- Arranged in block number order, blocks 1 through 8643.  
- Provides owners only, no maps.  
- Includes Cockrell Hills, Highland Park, and University Park.  
- One copy is printed on verso, so is smaller.

Shelf 6  
- Unbound.  
- Provides owners only, no maps.

Row 3

Shelf 1  Empty

Shelf 2  
- Arranged in block number order, blocks 1 through 8677.  
- Provides owners only, no maps.  
- Includes Cockrell Hills, Highland Park, and University Park.

Shelf 3  
- Includes geographic index and alphabetical abstract index.  
- Excludes the cities of Dallas, University Park, Highland Park, and Cockrell Hill.

- Unbound.  
- Covers the northern half of Dallas (generally, downtown and northward).

Shelf 4  
- With geographic index and alphabetical abstract name index.

- Covers the northern half of Dallas (generally, downtown and northward).  
- With geographic index, block number index, and subdivision index.

Shelf 5  
- With geographic index.  
- Has aerial view on one page, tract map on opposing page.
Range 1, Row 3, Shelf 5 (continued)

- With geographic index.
- Has aerial view on one page, tract map on opposing page.

Shelf 6
- Covers the southern half of Dallas (Irving and area south of I-20).
- With geographic index.

Row 4

Shelf 1
- Geographic index for south half of city (missing the index for the north half).

Guide to real estate and plat atlases. Dallas Public Library.
- Includes acreage grid for Landis aerial sheets.

Shelf 2
Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. 4th ed. REDI, 1975.
- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With alphabetical subdivision name index.

Shelf 3
- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With geographic index.
- Has aerial view on one page, tract map on opposing page.

Shelf 4
- With geographic index.
- Has aerial view on one page, tract map on opposing page.

Real Estate Atlas of Dallas County, Texas: Aerial/Map Volume, City of Dallas & Highland Park, University Park, Cockrell Hill. 8th ed. REDI, 1979.
- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With geographic index.
- Has aerial view on one page, tract map on opposing page.
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<td>Region 1 covers approximately the northwest quarter of the city.</td>
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<tbody>
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<td>Region 2 covers approximately the northeast quarter of the city.</td>
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<td>Region 3 covers approximately the south half of the city.</td>
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<th><strong>[Region 1, 1980, Dallas County].</strong> REDI, 1980.</th>
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<td>This is labeled “Region 1” but appear to cover all regions for areas outside the city limits in Dallas County.</td>
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<tr>
<td></td>
<td>With geographic index.</td>
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<td>With geographic index and acreage grid.</td>
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<th>Shelf 1</th>
<th><strong>Bracey’s Block Maps, City of Dallas and Vicinity, 1937.</strong> H. L. Bracey, 1937.</th>
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<th><strong>Bracey’s Block Maps of the City of Dallas. 5th ed.</strong> H. L. Bracey, 1954.</th>
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Range 1, Row 5, Shelf 2 (continued)

- With index to property owners by name and geographic index.
- Additional maps tipped in (source not known) and a City Map of Garland, Texas (separate document?)
- Use microfilm copy.

Shelf 3
- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- With geographic index.
- Has aerial view on one page, tract map on opposing page.

- Index to map R16, hanging on the wall of the reading room.

Official Street Index Book of Dallas County. Hearne Brothers, [1975?].
- Associated with one or more of the rolled Hearne Brothers maps (R1, R3–R7).

Shelf 4
- Organized by block number. No index.
- Includes blocks 1 to 3452.
- Many sheets include notes by city planner John E. Surratt, secretary of the Kessler Plan Association.

Shelf 5
Plat Maps, Downtown Dallas, vol. I. City of Dallas, 1911, revised to 1946.
- Organized by block number. No index.
- Includes blocks 1 to 569 and Block 948.
- Some earlier uncorrected plats in back one-third of volume, dating from the 1910s to the 1930s.

- Organized by block number. No index.
- Sheets include owner name, address, land and improvement values.
- Includes blocks 17 to 569.

Shelf 6
Duplicate Bracey’s Block Map volumes, wrapped for preservation. Not available for research.

Range 2
Row 1
Duplicates of REDI volumes located in Range 3.

Range 3
Row 1

Shelf 1
Empty.

Shelf 2
- Color originals. Use microfilm copy.

Shelf 3
- Color originals. Use microfilm copy.

Unidentified binders with SMU articles affixed to inside.

Shelf 4
- Color originals. Use microfilm copy.
## Range 3, Row 1, Shelf 4 (continued)

**Insurance Maps of Dallas, Texas.** Vol. 5. Sanborn Map Company, 1922, revised to 1927.
- Color originals. Use microfilm copy.

**Shelf 5**

- Color originals. Use microfilm copy.

**Shelf 6**

- Color originals. Use microfilm copy.

- Color originals. Use microfilm copy.

- Color originals. Use microfilm copy.

- Color originals. Use microfilm copy.

## Row 2

**Shelf 1**

- Drawings include map indexes, abstract maps (by index reference), block maps (by block number), subdivision maps (alphabetical by city, then subdivision name)
- Tax assessment information by owner, street, vacant land, absentee
- Parcel index (apparently a number provided in the tax record)
- **Limited Denton and Tarrant county abstract maps**
- **Denton County:** abstracts, subdivision plats, town quadrangle maps, owner index, abstract index
- **Collin County:** abstract, subdivision, street, zoning, and flood hazard maps
- Miscellaneous maps and records at back of box 2.

**Shelf 2**

- Color originals. Use microfilm copy.

**Shelf 3**

- Color originals. Use microfilm copy.

**Shelf 4**

- Color originals. Use microfilm copy.

- Color originals. Use microfilm copy.

**Shelf 5**

- Color originals. Use microfilm copy.

- Color originals. Use microfilm copy.

**Shelf 6**

- Color originals. Use microfilm copy.
Range 3 (continued)

Row 3

Shelf 1

- Drawings include block maps (by block number), subdivision maps (alphabetical by city, then subdivision name), abstract maps (by abstract number?)
- Tax assessment information by street, tax identification number, and owner
- Limited Denton and Tarrant County abstract maps

- Tax assessment information by owner, street, legal description, building class, classified land, absentee, business name, and other categories
- Separate tax record section for vacant land
- Separate tax record section for highest and best use
- Denton County: tax roll summaries, records by owner, street, legal description, vacant land, and others
- Collin County: tax roll summaries, records by owner, street, legal description, vacant land, and others
- Contains no Denton or Collin County information

- Drawings include subdivision maps (alphabetical by city, then subdivision name)
- Tax assessment information by tax identification number, owner
- Separate tax record section for commercial, industrial, absentee, apartments
- Contains no plats or other maps

- With geographic index.
- Includes key to zone codes.

Shelf 2

- With subdivision index

- Continuation of above

- With block index and subdivision index
- Plats only; no aerial photographs

- Continuation of above

- No index in this volume; see previous volumes

- Duplicate of Volume 1, above
### Range 3, Row 3 (continued)

<table>
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<td></td>
<td>✅ Abstract numbers 826 through 1163</td>
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<tr>
<td></td>
<td>✅ Addison through Hutchins</td>
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<tr>
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<td>✅ With alphabetical subdivision name index</td>
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<tr>
<td></td>
<td>✅ Irving through Wilmer</td>
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<td>✅ Volume 1 missing</td>
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<td></td>
<td>✅ Block numbers 5900 through 8698 (atlas pages 1961 through 3926)</td>
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<tr>
<td></td>
<td>✅ In block number order, showing address, legal, owner, and values</td>
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<td>✅ With updated block number index</td>
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<td>✅ With alphabetical subdivision name index</td>
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<tr>
<td></td>
<td>✅ Provides block, lot, and tax account number</td>
</tr>
<tr>
<td></td>
<td>✅ Abstract numbers 1 through 825</td>
</tr>
<tr>
<td></td>
<td>✅ Abstract numbers 826 through 1763</td>
</tr>
<tr>
<td></td>
<td>✅ With subdivision name index</td>
</tr>
<tr>
<td></td>
<td>✅ Addison through Hutchins</td>
</tr>
<tr>
<td></td>
<td>✅ With subdivision name index</td>
</tr>
<tr>
<td></td>
<td>✅ Irving through Wilmer, followed by unincorporated areas</td>
</tr>
<tr>
<td></td>
<td>✅ Block numbers 1 through 5899</td>
</tr>
<tr>
<td></td>
<td>✅ Provides ownership and value</td>
</tr>
</tbody>
</table>
Range 3, Row 3, Shelf 4 (continued)

- Block numbers 5900 through 8698
- Provides ownership and value

Shelf 5

- Provides owner name and reference number (tax identification number?)
- With owner name index

- In abstract number order

- In abstract number order

- With alphabetical subdivision name index

- With alphabetical subdivision name index

- In abstract number order

- Provides owner name, land value, and atlas page reference
- With abstract number, tax identification (?) number, and map number indexes

Shelf 6

- With owner name index

- With abstract number, tax identification (?) number, and map number indexes

- Continuation of above map number index

- Print label missing; identified on front as “Dallas Vol. II” and on edge as “1979 City of Dallas Vol. 2 Subdivision Block Maps”
- Volume 1 missing
- With block index

- Print label missing; identified on front as “Dallas Vol. III” and on edge as “1979 Subdivision Block Maps City of Dallas Vol. 3”
- With block index
Range 3, Row 3, Shelf 6 (continued)

- With abstract number, tax identification (?) number, and map number indexes

Row 4

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- With block number index</td>
</tr>
<tr>
<td></td>
<td>- Tax assessment information (1991) by subdivision, tax number, owner name, street address, zone class, vacant land, absentee, apartment</td>
</tr>
<tr>
<td></td>
<td>- Drawings include abstract maps (by abstract number), block maps (by block number), subdivision maps (alphabetical by municipality and subdivision)</td>
</tr>
<tr>
<td></td>
<td>- Also includes very limited Tarrant, Ellis, Kaufman, Denton, Rockwall, and Collin county maps</td>
</tr>
</tbody>
</table>

- Abstract maps (by abstract number) dated 1993, 23rd edition
- Some limited maps for Johnson, Tarrant, Rockwall, Ellis, Kaufman, Denton, and Collin counties also dated 1993, 23rd edition
- Drawings include block maps (by block number), subdivision maps (alphabetical by municipality and subdivision)
- Tax assessment information by tax number, subdivision, owner name, street address, zone class, vacant land, absentee, apartment

- Zoning district codes
- With geographic index

Shelf 2

- Abstract numbers 1 through 541

- Abstract numbers 542 through 1120

- Abstract numbers 1121 through 1763

- With subdivision index

- With subdivision index

Shelf 3

- With block index

- With block index
Range 3, Row 4, Shelf 3 (continued)


- With block index


- With subdivision index
- Pages 1 through 1095


- With subdivision index
- Includes subdivisions outside the City of Dallas and additions in unincorporated areas
- Pages 1096 through 1546


- With subdivision index
- Pages 1547 through 2602


- With subdivision index
- Pages 2603 through 3459

Shelf 4


- With abstract map index


- With abstract map index


- With abstract map index


- Owner name indexes for City of Dallas and Dallas County


- With subdivision index
- Volume has owner name and taxable value


- With subdivision index
- Volume has owner name and taxable value


- With subdivision index
- Volume has owner name and taxable value

Shelf 5


- With abstract map index


- With abstract map index
<table>
<thead>
<tr>
<th>Range 3, Row 4, Shelf 5 (continued)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- With abstract map index</td>
</tr>
<tr>
<td>- Information provided in front of each volume in prior editions</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Pages 1 through 1234</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Pages 1235 through 1709</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Pages 1710 through 2987</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Pages 2988 through 3892</td>
</tr>
<tr>
<td><strong>Shelf 6</strong></td>
</tr>
<tr>
<td>- With abstract map index</td>
</tr>
<tr>
<td>- With abstract map index</td>
</tr>
<tr>
<td>- Owner name indexes for City of Dallas and Dallas County</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Volume has owner name and taxable value</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Volume has owner name and taxable value</td>
</tr>
<tr>
<td>- With subdivision index</td>
</tr>
<tr>
<td>- Volume has owner name and taxable value</td>
</tr>
</tbody>
</table>
Range 3 (continued)

**Row 5**

|         |   - With abstract, tax id number, address, and owner indexes  
|         |   - Tax assessment information by apartment, zone class, vacant land, absentee, and market profile  
|         |   - Drawings (box 2) include abstract maps (by abstract number), block maps (by block number), subdivision maps (alphabetical by municipality and subdivision)  
|         |   - Also includes very limited Collin, Denton, Ellis, Kaufman, Rockwall, and Tarrant county maps |

- Duplicate of above.

|         |   - No index; in abstract number order, abstracts 1 through 836  
|         |   - No index; in abstract number order, abstracts 837 through 1763  
|         |   - With geographic index  
|         |   - In abstract number order, abstracts 1 through 836  
|         | Note: the 12th and 13th editions are both dated 1983; 13th edition probably 1984 |

- With geographic index  
- In abstract number order, abstracts 837 through 1763  
Note: the 12th and 13th editions are both dated 1983; 13th may be 1984

|         |   - With geographic index  
|         |   - In abstract number order, abstracts 1 through 836  
|         |   - With geographic index  
|         |   - In abstract number order, abstracts 837 through 1763  
|         |   - With geographic index  
|         |   - With geographic index  
|         |   - In abstract number order, abstracts 1 through 836  
|         |   - With geographic index  
|         |   - In abstract number order, abstracts 837 through 1763 |
Range 3, Row 5, Shelf 3 (continued)

- With geographic index

Shelf 4

- Note: some fiche in front of box labeled 10th edition
- In front of box are 88 fiche of Denton County plats, with geographical index on first fiche
- With zoning maps for the City of Dallas (labeled AID maps)
- Drawings include block maps (by block number), abstract maps (by abstract number), town maps (by town and subdivision)
- Tax assessment information for City of Dallas and Dallas County by subdivision name, by abstract (?), by school district (?), by tax id number, by “non-situs section”, by address, by owner name

- With zoning maps for the City of Dallas (labeled AID maps)
- With subdivision index
- Drawings include small separate sections of city abstract maps (some missing?) and subdivision maps (some missing?)
- Drawings (the main group of fiche) include abstracts maps (by abstract number), block maps (by block number)
- Tax assessment information by tax id number, owner name, street address, zone class, vacant land, and absentee

- Explanations of fiche in front of drawer
- Tax assessment information by subdivision, tax id number, owner, street address, zone class, vacant land
- 1984 section begins at “Municipality Sub Map” tab
- Drawings include subdivisions (by name), abstracts (by abstract number)
- With zoning maps index

- Note: most of the fiche dated 1985 through 1986 for Denton County fiche and 1984 for Dallas block maps
- With Denton County geographic index
- Drawings include Denton County abstract maps (108 fiche) in abstract map number, subdivision maps in alpha order
- Tax assessment information for Denton County by abstract number, subdivision name, street address, and owner
- Drawings include City of Dallas block maps (by block number)

Shelf 5

- Collin County: There is a wide variety of information in the box covering multiple years, some possibly out of order

- With geographic index
- In abstract number order
Range 3, Row 5, Shelf 5 (continued)

- Tax assessment information by owner name

- Tax assessment information by abstract name and lot number (?), and by subdivision name

- With subdivision name index

- With geographic index
- In town and block number order

Shelf 6
- Denton County: There is a wide variety of information in the box covering multiple years, some possibly out of order
- Included are abstract maps by abstract number, subdivision maps by name, and tax assessment information by legal description, owner name, and street address

- With geographic index
- In abstract number order

- With subdivision index

Bound together, apparently incomplete volumes:
- Apparently duplicate of the first 98 pages of the above
- Tax assessment information by owner name; appears to only be the As and Bs
- Duplicate of previous volume by this name, only 45 pages included
- Tax assessment information by tax id number (addition name or abbreviation with lot numbers)

Range 4
Row 1
Shelf 1
General Index, Sanborn Maps, Dallas, Texas. Sanborn Map Company, 1952.
- With volume coverage map and street index
- Use microfilm copy
Range 4, Row 2, Shelf 1 (continued)

  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy

Row 2

  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy

Row 3

  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy

Row 4

  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy

Row 5

Shelf 1  Sanborn Maps, Dallas, Texas, Volume 1. Sanborn Map Company, 1952.
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
  ❖ With geographic index and sleeved sheets
  ❖ Use microfilm copy
Appendix E—Map Collection Database

The map collection database is located in the folder W:\Maps and Posters\MapDatabase and is called “maps.mdb.” The data entry form will automatically open to the first record in the database. At present, this database is staff use only, but an online, publicly accessible version is being planned.

Accession Number

Accession Number Prefix—The accession number prefix is left blank for general historic maps, and is one of the prefixes listed in Appendix A for other types of maps. The prefix may be thought of as indicating the series of a set of maps within the overall collection.

Large maps are generally designated as series L, M, or R. These are oversized or rolled maps. Due to the difficulty handling these maps, they should be consulted only after the resources of the regular map collection have been exhausted. Since these maps by their nature are difficult to retrieve and display, please make an appointment with a librarian to see these maps.

Rare and fragile maps are designated as series P. These maps are listed in the map indexes, but care should be taken when using these maps. If a patron wishes to see one of these maps, they may view only one P-series map at a time and the use should be supervised. These maps are never photocopied, although a patron may make photographs if they do not use a flash.

Accession Number—The accession number is a sequential numeral assigned incrementally as maps are added to the various series.

Accession Number Suffix—The accession number suffix is an addition to the Accession Number that may be used with several related maps are assigned the same accession number to indicate their close relationship. For example, the majority of the United States Geologic Survey 15-minute topographic sheets are assigned the number 77, and individual sheets are distinguished by a two- to four-digit alphabetic suffix derived from the title of the map.

Copy—The copy segment of the accession number indicates whether the map is a duplicate of a sheet that otherwise has the same accession number (prefix, number, and suffix).

Title

The map title should be given exactly as given on the map. If no title is present on the map, a descriptive title should be provided, followed by the phrase “[supplied title].”

Location

Map case and drawer—These give the storage location of the map. The cases and drawers are all numbered.
Description

Year—The year is the year represented by the map rather than the year it was published. A map published in 1975 as a reprint of a 1911 map should have 1911 entered in this field. A map drawn in 1956 and revised in 1973 should have 1973 entered in this field. Maps that reflect change through time should have the earliest date represented entered in this field; information in the title or notes fields should indicate the range of time covered. (Note: The year has not been consistently entered into this field through time, and there may be some dates that do not adhere to this description.)

Date approximate—This checkbox indicates whether the date is an estimate (checked) or is known (unchecked). If the box is checked, the date will be preceded by “ca.” in reports.

Geographic coverage—This field is for a named geographic area of coverage. This could be a city, county, a geographic region such as Northeast Texas (seldom used), or a broad region such as Texas or Mexico. (Note: For USGS topographic quadrangles, generally the most prominent county is listed here. Other counties shown on the sheet, if any, are listed in the Notes field.)

Region of coverage—This field describes the type of coverage as nation, state, region, county, or city. These are general descriptions reflecting the scope of coverage. (Note: USGS topographic quadrangles that cover an area within a single county are marked as county, but if they cover more than one county they will be keyed as region.)

Author—Provide the author as shown on the map. This refers to the creator of the map or the illustrator, engraver, or other contributor to the item.

Publisher—The person or agency responsible for the publication of the map. Abbreviations should be spelled out, so use United States Geological Survey instead of USGS (Note: Abbreviations have been inconsistently used in the past and the data is in the process of being corrected.)

Subjects—There are three fields for subjects. It is strongly advised to use subjects that have already been entered if possible instead of creating new entries. (Note: The subject entries are in the process of being simplified, after which greater control will be placed on subject entry. See Appendix C.)

Scale—Most scales are given in the format “X" = X feet” or miles. Some are given in the USGS-preferred format of a ratio such as 1:24,000.

Size—The size refers to the dimensions of the map, in centimeters, measured to the size of the image, not the size of the paper on which the map is printed. The vertical measure is given first, followed by the horizontal.

Color?—This field is checked if the map is in color.

Encapsulated?—This field is checked if the map is encapsulated in Mylar.

Mylar copy?—This field is checked if the map is reproduced on Mylar. When checked, the Mylar copy should be pulled from map case 1, and the original should not be pulled except under special circumstances. If checked, a square footage should also be entered below this field, from which the price of a copy may be calculated.

Deacidified?—This field is checked if the map has been treated to neutralize acids. A note in the preservation field may provide information about date and type of treatment.
Nylon backing?—This field is checked if the map has been treated for deterioration by adding backing for strength.

Mounted?—This field is checked if the map has been mounted.

See verso?—This field is checked if printed on both sides. In some cases, a separate record has been entered for the verso map. The notes field may contain additional information.

Have Negative?—This field is checked if the Texas/Dallas History & Archives Department has a photographic negative of the map.

Scanned?—This field is checked if the map has been scanned.

**Annotations**

Preservation note—Information related to treatments needed or taken is entered in this field.

Source citation—If the map has been removed from another document such as a book, the source should be provided here. The source should be provided as a full bibliographic citation. (Note: Many of the courses are provided in an abbreviated form. These are in the process of being updated.)

Other notes—This section is for general notes about the resource.

**Value**

There are two fields available for value-related information. The Value field is for the value of the resource, and the Value Note field is for notes related to that valuation. This information is not available to non-staff persons.
Appendix F—Staff Guidelines

The following are general guidelines for staff to follow regarding patron use of maps.

- Staff should remind patrons that maps need reasonably gentle treatment.
- Use of maps should be supervised (insofar as that is possible when on the desk), especially concerning the prohibition against photocopying.
- Staff should know how to take a Mylar map order, calculating the cost, filling out the first form and giving the order to the map librarian.
- Staff can certainly bring out more than three maps at a time if they think that will be easier all around. But it does take some time to get maps out of their map cases.

Procedures for getting maps out of small gray map cases:

- Do not jerk single maps out of their folders while the folders are still in the map case. Go to the blank “table” (of empty boxes nearby) with the entire folder containing five or six maps.
- Pull the desired map and transfer it to the transport folder, located on top of the main map cases. Leave the main folder (which you got the map from) on top of the map case for easy refiling later.
- Use the transport folder to bring 3 maps out at a time.

Procedure for the M and L series in Map Cases 9 and 10:

- Pull all folders above the desired one, place on adjoining table.
- Pull entire desired folder and place on the previously pulled folders.
- Open folder and pull desired map out, transfer to transport folder, and bring out in the transport folder. There is no way you can just jerk one map clear while it is still in the drawer and its folder; these maps are too heavy and awkward, and will be damaged in the attempt.
- When the patron is done, simply place the map on top of the pulled folders. The map librarian will refile it.

- Paper reproductions of any map not reproduced on Mylar may be made if the map is in good enough condition. This involves sending the original map out of the building, which we would not want to do with any rare or fragile map. Send any requests for these to the map librarian, who will consult with the reprographics vendor and decide whether a specific item can be safely copied. The final authority whether or not a copy is made rests with the map librarian.

- Map indexes are located at the reference desk. Indexes are by place, subject, and title.
Appendix G—Processing Maps

- Determine the category (see the Accession Number discussion in Section 4).
- Property stamp on obverse of map (or in the case of rare maps, on a slip of acid free paper to be encapsulated with the map).
- Assign accession number based on the category. The next available number may be determined by moving to any record in a given category in the database and clicking the “Next Num” button on the right side of the form. A maximum number will be located in the database for that prefix and a message box will provide the next number beyond the highest number found.
- Determine whether a subdivision or secondary designation (suffix) is needed. If the prefix and accession number match a record already in the database, a suffix to that number should be added to distinguish between the two records. All suffixes are separated from the main portion of the accession number by a period, so the resulting accession number will read as, for example:
  - H57.A
  - H57.2
  - H57.2a
- Maps from other sources:
  - Maps from archive collections are assigned map accession numbers, and the archive collection reference (including the collection, box, and folder numbers) is noted in the source citation field and on the map itself (or a slip of acid free paper encapsulated with the map).
  - Maps retrieved from books for better preservation are assigned accession numbers, and the source reference (including call number) is noted in the source citation field and on the map itself (or a slip of acid free paper encapsulated with the map).
- Write the complete Accession Number on the map with a number two pencil. The placement of the number should be such that it is easy to see when the map is stored. Generally, this will be in the lower right corner.
- Fill out worksheet. Measure size at this time. If the map is bordered by lines set into the sheet, the measurements are of the area within the lines, not the entire sheet. Use Maps of Texas or other sources of information about the map in question.
- Encapsulate the map. Exceptions may be made for maps that are common or readily available such as topographic sheets.
- Store map in appropriate map case or otherwise.
- Add the map to the maps database.
Appendix H—Forms

Map Worksheet

Map Ordering Form
## Map Worksheet

<table>
<thead>
<tr>
<th>Accession Number</th>
<th>Prefix</th>
<th>Number</th>
<th>Suffix</th>
<th>Copy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Case</td>
<td>Drawer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
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<tr>
<td>Year represented</td>
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<tr>
<td>Geographic coverage</td>
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<td>Region of coverage</td>
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<td>State</td>
<td>Region</td>
</tr>
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<td>Subject Two</td>
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<td>Subject Three</td>
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<td></td>
</tr>
<tr>
<td>Scale</td>
<td></td>
<td>Size (cm)</td>
<td>vertical</td>
<td>horizontal</td>
</tr>
<tr>
<td>Check all that apply</td>
<td>color?</td>
<td>nylon backing?</td>
<td>mounted?</td>
<td>have negative</td>
</tr>
<tr>
<td></td>
<td>encapsulated?</td>
<td>see verso?</td>
<td>scanned?</td>
<td>have Mylar?</td>
</tr>
<tr>
<td></td>
<td>deacidified?</td>
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<td></td>
<td>square footage</td>
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<td>Preservation notes</td>
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<td>Other notes</td>
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<tr>
<td>Value notes</td>
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</tr>
</tbody>
</table>

### Additional notes:
Map Ordering Form

If the map is NOT a MYLAR copy, please contact the map librarian for assistance. If the map librarian is unavailable, contact the Manager or Assistant Manager for CTX. Prior to taking any map order at the service desk, determine if the map is a MYLAR, PAPER or ENCAPSULATED copy.

Name: ____________________________
Address: __________________________
Phone: ____________________________
Special Instructions: ____________________________

☐ map(s) to be copied indicated on attached form

| Minimum Copy Charge is $12.00 ($17.00 with delivery charge) for All Orders |
| Prices, black and white copies: | Miscellaneous charges: |
| standard sizes: $0.65/square foot | Delivery charge (all orders): $5.00 |
| oversized (call vendor): $18.00/square foot | Ground postage: $3.00 |
| Prices, color copies: | Burn CD: $10.00 |
| 8.5 by 11 inches: $2.50 | |
| 8.5 by 14 inches: $3.00 | |
| 11 by 17 inches — $3.75 | |
| oversized (call vendor): $18.00/square foot | |

Total cost of all copies (min. $12.00) ____________ Date of order ____________
Delivery charge (applies to all orders; taxable) ______ $5.00 Expected date of delivery ____________
Burn CD ($10.00 if applicable) ____________ Receipt number ____________

Subtotal ____________ Taken by (initials) ____________
Tax (subtotal × 0.0825) ____________
Postage ($3.00 if applicable) ____________
Total ____________